

# KURASHIKI IVY SQUARE Usage Rules





The Hotel has stipulated the following usage rules pursuant to the provisions of Article 10 of the Terms and Conditions of Accommodation Contract in order to ensure that the Guests have a safe and comfortable stay. Failure to comply with these Rules may result in the Hotel refusing the Guest's continued use of the guest room and facilities of the Hotel pursuant to paragraph 1 of Article 7 of the Terms and Conditions of Accommodation Contract.

## Precautions to be followed for reasons of safety and security

- 1. Please refrain from bringing heating or cooking implements, irons, etc. into the guest room;
- 2. All rooms in the Hotel are non-smoking. Guests are prohibited from smoking in any place other than designated smoking areas. In the event that it is discovered that the Guest has been smoking in their room, the Guest shall pay a cleaning fee of no less than 20,000 yen. Additionally, in the event that the room can no longer be sold as a non-smoking room due to, for example, the odor of tobacco remaining even after cleaning, the Guest shall also be obligated to pay additional damages to the Hotel.
- 3. The "evacuation route map" indicating how to evacuate from the guest room is displayed on the inner side of the door at each guest room. Please be sure to review it.
- 4. When leaving the room temporarily during your stay at the Hotel, please ensure your room door is locked.
- 5. During your stay at the Hotel, especially while asleep, please be sure to put the door guard and door latch in place. If anyone visits your guest room, it is strongly recommended that instead of opening the door immediately, you look through the peephole to ensure that the visitor is someone you know. If a person seeking entry cannot be properly identified, please notify the front desk.
- 6. Please refrain from meeting with outside visitors inside the guest room.
- 7. Allowing anyone other than a registered Guest to stay in the guest room is strictly prohibited.
- 8. Minors are not permitted to stay at the Hotel unaccompanied without the consent of their parents.
- 9. We request that organized crime groups, groups that behave in extreme manner, etc., as well as members thereof to refrain from using the Hotel. (If membership in such a group is discovered after booking or during your use, the Hotel will decline your use at that time.)

#### Handling of valuables and personal possessions

- 1. There is a safe (safety deposit box) provided in each room. The Hotel requests, for safety purposes, that the Guest's important items, valuables, cash, etc. be stored in this safe.
  - Note, however, that confirming these articles' safety while using the safe shall be the responsibility of the individual Guest. Please be aware that, in the event of loss, theft, etc. while using the safe, the Hotel cannot provide compensation.
- 2. As a general rule, lost or left behind items deposited with the Hotel shall be handled, unless otherwise specified, in accordance with laws and ordinances.

## Payment for Services

- 1. Payment of all hotel services may be in cash, traveler's checks, coupons or credit cards accepted by the Hotel. However, when bills are presented for payment by the Hotel, they must be settled immediately.
- 2. If you would like to change the length of your stay, please notify the front desk to that effect in advance. Guests requesting to extend their stay are expected to pay the entire amount for the original length of stay.
- 3. You are requested to show the key to your room to hotel personnel when using restaurants in the Hotel by signing.
- 4. You are requested to make payments at the front desk upon arrival or upon request by the front desk.
- 5. Please note that checks other than traveler's checks and foreign currency will not be accepted for payment or changed into Japanese currency.
- 6. We decline to make any payment on your behalf for air, train or bus tickets, taxi fares, postage stamps, baggage shipping costs, or shopping bills.

# Request for Guest's Cooperation

- 1. Please do not bring onto the premises of the Hotel any of the following:
  - (1) Animals and pets in general, such as dogs, cats, birds, with the exception of seeing-eye dogs, service dogs and hearing assistance dogs;
  - (2) Gunpowder, oils or other explosives or inflammables;
  - (3) Objects emitting an offensive or strong odor, or noise;
  - (4) Illegally owned guns or swords;
  - (5) Luggage or items in extremely large quantities; and
  - (6) Any substance or article prohibited for possession by laws and regulations.
- Gambling or other acts which are contrary to good morals or which would inconvenience or discomfort other guests are strictly prohibited in the Hotel.
- 3. Use of rooms and the lobby for purposes other than accommodating guests (for example, conducting business activities) is prohibited without permission from the hotel.
- 4. Please do not hang anything from the room's window or display anything on the window side, which might harm the external appearance of the Hotel.
- 5. Distributing advertising materials or selling goods on the Hotel's premises without the Hotel's permission is not allowed.
- 6. Please refrain from using equipment and fixtures at any location other than the designated place or for any purpose other than those intended, or use them in any manner which would significantly damage their present conditions.
- Unauthorized publication of photographs taken on the premises of the Hotel for business purposes is prohibited. This behavior may be subject to legal action.
- 8. Personal belongings may not be left either in the corridors or the lobby.
- 9. Except in emergency or unavoidable situations, entering the emergency staircases, the rooftop, machine rooms, or employee-only areas is prohibited.
- 10. The Hotel reserves the right to hold Guests responsible for damages, contamination, or loss caused to any part of the building, its furniture, fixtures or other articles for reasons other than force majeure.



